



LICENSING (HEARING) SUB COMMITTEE

Date: THURSDAY, 9 FEBRUARY 2023

Time: 1.45 pm

**Venue: COMMITTEE ROOMS, 2ND
FLOOR, WEST WING, GUILDHALL**

APPLICANT: Boxpark Trading Limited

**PREMISES: Boxhall Metropolitan Arcade,
Liverpool Street, EC2M 7PD**

Members of the public can observe all virtual public meetings of the City of London Corporation by following the below link:

<https://www.youtube.com/@CityofLondonCorporation/streams>

CONTENTS

Hearing Procedure	(Pages 3 - 4)
Report of the Executive Director Environment	(Pages 5 - 12)
Appendix 1: Copy of Application	(Pages 13 - 36)
i) Amendment to the Application	(Pages 37 - 38)
Appendix 2: Representations from responsible authorities	
i) Environmental Health	(Pages 39 - 40)
ii) City of London Police	(Pages 41 - 42)
Appendix 3: Conditions consistent with the operating schedule	(Pages 43 - 44)
Appendix 4: Map of subject premises together with other licensed premises in the area and their latest terminal time for alcohol sales	
i) Location Map	(Pages 45 - 46)
ii) Terminal Hours	(Pages 47 - 48)
Appendix 5: Plan of Premises	(Pages 49 - 52)

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LICENSING SUB COMMITTEE PROCEDURE FOR PUBLIC HEARINGS

1. This procedure shall apply to all public hearings conducted under the provisions of the Licensing Act 2003.
2. Public hearings conducted under the provisions of the Licensing Act 2003 shall take the form of a discussion led by the licensing authority. Cross-examination will be permitted when the Sub Committee considers it to be required. The conduct of hearings shall be broadly based, subject to the discretion of the Sub Committee, on the points set out below.
3. At the start of the hearing the Chairman of the Sub Committee will introduce himself and other Members of the Sub Committee as well as the City Corporation officers present. Anyone making representations will then be asked to introduce themselves and anyone accompanying them. The applicant will then do likewise.¹
4. The Chairman will then explain the purpose of the hearing and the procedure to be followed at the hearing. The Sub Committee will then make any rulings necessary in respect of requests for witnesses to heard in support of any of the parties making representations or the applicant.
5. Those making representations will then be invited to present their case. Repetition will not be permitted. Equal time will be offered to the applicant and those making representations. Where there is more than one party making representations and/or calling witnesses in support consideration should be given to having one spokesman on behalf of all parties so as to avoid repetition. Although the use of a spokesman will be encouraged by the Sub Committee, the decision rests with those parties making representations.
6. In the event of disorder or persistent disregard of the authority of the Chair, the Chairman may suspend or adjourn the hearing, or require that the person(s) causing disorder or showing disregard leave the hearing.
7. In the event that the Sub Committee has decided that cross-examination will be permitted, the applicant will be invited to ask questions of the party(s) making representations and their witnesses (if any). The party(s) making representations and any witnesses giving evidence in support will then answer any questions put to them by members of the Sub Committee.
8. The applicant will then be invited to present their case and call any witnesses in support of their application. The applicant will be entitled to the same period of time to present his case as those making representations were afforded.

¹ In hearings where a licence is being reviewed, references in this procedure to ‘applicant’ should be read as references to the licence holder and references to ‘those making representations’ should be read as references to those applying for the review.

9. In the event that the Sub Committee has decided that cross-examination will be permitted, those making representations will be invited to ask questions of the applicant and their witnesses (if any). The applicant and any witnesses giving evidence in support will then answer any questions put to them by members of the Sub Committee.
10. The Chairman will ask all parties if there is anything else they would like to add in support of their respective cases.
11. Those making representations will then be invited to make closing submissions followed by the applicant.
12. The Sub Committee will then retire to consider their decision. They may call for assistance by the representatives of the Town Clerk and/or the Comptroller & City Solicitor but those persons will play no part in the decision-making process.
13. In due course, the Sub Committee will return to announce their decision or to inform those present when the decision will be given.

Committee(s): Licensing Sub-Committee	Hearing Date(s): 09 February 2023	Item no.
Subject	Licensing Act 2003 - Public Hearing in Respect of an Application for the Grant of a Premises Licence	
Name of Premises	Boxhall	
Address of Premises	Metropolitan Arcade, Liverpool Street, EC2M 7PD	
Report of: Juliemma McLoughlin – Executive Director Environment	Public / Non-Public	
Ward (if appropriate): Bishopsgate		

1. Introduction and Purpose

- 1.1. The purpose of this sub-committee is to consider and determine, by public hearing, an application for the grant of a premises licence under the provisions of the Licensing Act 2003, taking into consideration the representations of responsible authorities, as detailed in paragraph 3, together with policy considerations detailed in paragraph 7 of this report.

- 1.2. The decision of the sub-committee must be made with a view to promoting one or more of the four licensing objectives, namely:
 - the prevention of crime and disorder
 - public safety
 - the prevention of public nuisance
 - the protection of children from harm

2. Summary of Application

- 2.1. An application made by:

Boxpark Trading Limited
Diplocks Yard
73 North Street
Brighton
BN1 1YD

was received by the City of London licensing authority on 16 December 2022 for the grant of a premises licence in respect of the premises:

**Boxhall
Metropolitan Arcade
Liverpool Street
EC2M 7PD**

- 2.2. Full details of the application can be seen as Appendix 1.
- 2.3. The proposed application is to facilitate a premises licence to allow the sale of alcohol, regulated entertainment and late-night refreshment for numerous units operating collectively as a bar, food and social hub.
- 2.4. The application seeks permission for:
 - a) the sale of alcohol for consumption on and off the premises,
 - b) regulated entertainment in the form of films, live music, recorded music, performance of dance, and anything of a similar description to live music, recorded music or performance of dance (similar to e, f, g)
 - c) the provision of late-night refreshment
- 2.5. The hours applied for each activity in the original application are shown in column 3 of the table below. On 06 January 2023, the applicant informed the Licensing team that the alcohol sales hours on the application form were detailed incorrectly, and that the terminal hour for this licensable activity should be 23:30 hours. This clarification can be seen as Appendix 1 (a) and is reflected in column 2 of the table below. Non-standard timings have been sought to permit extended hours for all named licensable activities on Sundays prior to a Bank Holiday Monday and New Year's Eve going into New Year's day. These non-standard timings are shown in column 4 of the table below.

<u>Activity</u>	<u>Proposed licence after amendment</u>	<u>Proposed licence in original application</u>	<u>Proposed non-standard timings</u>
Supply of alcohol for consumption on and off the premises	Mon–Sun 08:00-23:30	Mon–Sun 08:00-00:00	Sunday prior to a Bank Holiday Monday and New Year’s Eve going into New Year’s Day) 0800 to 0200 the morning following
Provision of Films	Mon–Sun 08:00-00:00	Mon–Sun 08:00-00:00	Sunday prior to a Bank Holiday Monday and New Year’s Eve going into New Year’s Day) 0800 to 0230 the morning following
Provision of Live Music	Mon–Sun 08:00-00:00	Mon–Sun 08:00-00:00	Sunday prior to a Bank Holiday Monday and New Year’s Eve going into New Year’s Day) 0800 to 0230 the morning following
Provision of Recorded Music	Mon–Sun 08:00-00:00	Mon–Sun 08:00-00:00	Sunday prior to a Bank Holiday Monday and New Year’s Eve going into New Year’s Day) 0800 to 0230 the morning following
Provision of Performances of Dance	Mon–Sun 08:00-00:00	Mon–Sun 08:00-00:00	Sunday prior to a Bank Holiday Monday and New Year’s Eve going into New Year’s Day) 0800 to 0230 the morning following
Anything of a similar description to that falling within (e), (f) or (g)	Mon–Sun 08:00-00:00	Mon–Sun 08:00-00:00	Sunday prior to a Bank Holiday Monday and New Year’s Eve going into New Year’s Day) 0800 to 0230 the morning following
Late Night Refreshment	Mon–Sun 23:00-00:00	Mon–Sun 23:00-00:00	Sunday prior to a Bank Holiday Monday and New Year’s Eve going into New Year’s Day) 23:00 to 02:30 the morning following
Opening Hours	Mon–Sun 07:00-00:00	Mon–Sun 07:00-00:00	Sunday prior to a Bank Holiday Monday and New Year’s Eve going into New Year’s Day) 0700 to 0230

3. Representations from Responsible Authorities

3.1. There are 2 representations from responsible authorities namely, the Police and Environmental Health Pollution team. The representations are against the granting of the licence on the basis that if granted it will undermine one or more of the licensing objectives, namely prevention of crime & disorder (in respect of the Police representation), and prevention of public nuisance (in respect of the Environmental Health representation).

3.2. The representations can be seen in full as Appendix 2 (a) and 2 (b).

- 3.3. The attempts at resolution from all sides has seen some conditions agreed, as detailed in paragraph 4. The main point of contention with the Police representation is around the wording of the ‘no promoted events’ condition. The main point of contention with the Environmental Health representation is their requirement for no music on the roof terrace after 21:00 hours, and the applicant’s assertion that a restrictive condition to that effect is not necessary given the conditions already proposed by themselves in relation to noise nuisance, as detailed in paragraph 4 and referenced in Appendix 3.
- 3.4. There are no representations from ‘other persons’ in respect of this application.

4. Conditions

- 4.1. The operating schedule submitted with the application suggests steps intended to be taken to promote one or more of the four licensing objectives. Conditions that are consistent with the steps described in the operating schedule and appropriate for the promotion of the licensing objectives can be included on the premises licence. A summary of such conditions is attached as Appendix 3. Where the condition has the same effect as one from the Corporation’s pool of model conditions, this has been indicated in the summary.
- 4.2. During the period for representations conditions were also agreed between the applicant and the City of London Police, and, separately, between the applicant and the City of London Environmental Health Pollution team. These conditions are detailed in Appendix 3.
- 4.3. Conditions proposed by City of London Police and Environmental Health but not agreed by the applicant are also detailed in Appendix 3.

5. Licensing History of Premises

- 5.1. This is a new application for a premises licence in this location with no previous licensing history. That being the case there are no historic complaints recorded against the premises.

6. Map and Plans

- 6.1. Maps showing the location of the premises, and a document detailing terminal hour for alcohol sales and late night refreshment, are attached as Appendix 4 (a) and 4 (b).
- 6.2. The plans of the premises can be seen as Appendix 5.

7. Policy Considerations

- 7.1. In carrying out its licensing functions, the Licensing Authority must have regard to its statement of licensing policy and any statutory guidance issued under s 182 of the Licensing Act 2003.

City of London Corporation's Statement of Licensing Policy (2022)

- 7.2. The following pages/sections/paragraphs of the City of London Corporation's Statement of Licensing Policy are particularly applicable to this application.
 - a) Pages 15-17 address the licensing objective 'The prevention of crime and disorder' and pages 22-25 address the licensing objective 'The prevention of public nuisance'.
 - b) Paragraph 92 states the need to strike a fair balance between the benefits to a community of a licensed venue, and the risk of disturbance to local residents and workers.
 - c) Paragraph 92 also states an overriding policy principle namely, that each application will be determined on its individual merits.
 - d) Certain aspects of paragraphs 97 – 99 are relevant as they address the need of care when controlling noise from those persons leaving a premises – which can apply equally to staff at the premises.
 - e) Paragraph 104 considers various factors that should be taken into account when considering whether any licensable activity should be permitted.
 - f) Paragraphs 138-144 (Section 13) state the City of London Corporation's policy on setting conditions which may be applicable dependant on the step(s) taken by members as stated in paragraph nine of this report.

Statutory Guidance

7.3. The following sections/paragraphs of the statutory guidance issued under S182 of the Licensing Act 2003 are particularly applicable to this application (revised December 2022):

- a) Chapter 2 of the guidance covers the four licensing objectives. In particular, paragraph 2.15 states that it is, ‘...*important that in considering the promotion of [the public nuisance licensing objective, licensing authorities] focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable.*’ Also, paragraph 2.16 indicates that the prevention of public nuisance could, in appropriate circumstances include, ‘*the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises.*’
- b) Chapter 10 refers to conditions attached to premises licences with paragraph 10.10 stating that, ‘*Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided.*’ To which is added; ‘*Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.*’

8. Summary

8.1. The Licensing Authority has a duty under the Licensing Act 2003 to promote the licensing objectives. Each objective has equal importance. In carrying out its licensing functions, the licensing authority must also have regard to its Statement of Licensing Policy, any statutory guidance under the Licensing Act 2003 and is bound by the Human Rights Act 1998. The City of London Corporation must also fulfil its obligations under section 17 of the Crime and Disorder Act 1998 to do all that it reasonably can to prevent crime and disorder in the City of London.

9. Options

9.1. The Sub-committee must, having regard to the representations, take such of the following steps as it considers appropriate for the promotion of the licensing objectives:

- a) grant the licence subject to any conditions consistent with the operating schedule modified to such extent as the Sub-committee considers appropriate for the promotion of the licensing objectives and include the mandatory conditions contained in Ss. 19-21 of the Licensing Act 2003;
- b) exclude from the scope of the licence any of the licensable activities to which the application relates;
- c) to refuse to specify a person in the licence as the designated premises supervisor;
- d) reject the application

For the purposes of paragraph 9.1(i) conditions consistent with the operating schedule are modified if any of them are altered or omitted or any new condition is added

9.2. Where a licensing authority takes one or more of the steps stated in paragraph 9.1 above the applicant, or the holder of the licence and/or a person who made relevant representations in relation to the application, may appeal the decision to the Magistrates’ Court. Any appeal must be commenced within 21 days following notification of the decision to the appellant by the licensing authority.

10. Recommendation

10.1. It is therefore RECOMMENDED that your Sub-Committee determine this application for the grant of a premises licence in accordance with paragraph 9 of this report.

Prepared by Robert Breese, Licensing Officer
 Robert.breese@cityoflondon.gov.uk

Background Papers

<u>BACKGROUND PAPER</u>	<u>DEPT</u>	<u>FILE</u>
Corporation of London Statement of Licensing Policy (revised Jan 2022)	MCP	3rd Floor Guild Hall
Statutory Guidance – ‘Revised Guidance Issued Under Section 182 Of The Licensing Act 2003’. (April 2018)		Statutory Guidance

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Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Boxpark Trading Limited
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description Boxhall Metropolitan Arcade Metropolitan Arcade Liverpool Street			
Post town	London	Postcode	EC2M 7PD

Telephone number at premises (if any)	n/a
Non-domestic rateable value of premises	£ - Not Rated

Part 2 - Applicant details

Please state whether you are applying for a premises licence as appropriate

Please tick as

- | | | |
|------------------------------------------------------|-------------------------------------|-----------------------------|
| a) an individual or individuals * | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual * | | |
| i as a limited company/limited liability partnership | <input checked="" type="checkbox"/> | please complete section (B) |
| ii as a partnership (other than limited liability) | <input type="checkbox"/> | please complete section (B) |
| iii as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv other (for example a statutory corporation) | <input type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth over		I am 18 years old or		<input type="checkbox"/>	Please tick yes
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Boxpark Trading Limited
Address Diplocks Yard 73 North Street Brighton BN1 1YD
Registered number (where applicable) 10338083

Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) c/o Ewen Macgregor at TLT Solicitors - [REDACTED]
E-mail address (optional) [REDACTED]

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1) Bar, food and social hub.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

n/a

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- | | |
|----------------------------------------------------------------------|-------------------------------------|
| Provision of regulated entertainment (please read guidance note 2) | Please tick all that apply |
| a) plays (if ticking yes, fill in box A) | <input type="checkbox"/> |
| b) films (if ticking yes, fill in box B) | <input checked="" type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |

- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon				<u>Please give further details here</u> (please read guidance note 4)	
Tue			<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Wed			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4) Performance of film on screens.		
Mon	08:00	00:00			
Tue	08:00	00:00			
			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Wed	08:00	00:00			
Thur	08:00	00:00			
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri	08:00	00:00			
			Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day 0800 to 0230 the morning following.		
Sat	08:00	00:00			
Sun	08:00	00:00			

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			Please give further details here (please read guidance note 4)		
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Amplified live music.		
Mon	08:00	00:00			
			State any seasonal variations for the performance of live music (please read guidance note 5)		
Tue	08:00	00:00			
			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6) Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day 0800 to 0230 the morning following.		
Wed	08:00	00:00			
Thur	08:00	00:00			
Fri	08:00	00:00			
Sat	08:00	00:00			
Sun	08:00	00:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4) Amplified recorded music.			
Mon	08:00	00:00				
Tue	08:00	00:00				
			State any seasonal variations for the playing of recorded music (please read guidance note 5)			
Wed	08:00	00:00				
Thur	08:00	00:00				
			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)			
Fri	08:00	00:00				
			Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day 0800 to 0230 the morning following.			
Sat	08:00	00:00				
Sun	08:00	00:00				

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	08:00	00:00	Please give further details here (please read guidance note 4) Performance of dance for the benefit of an audience.		
Tue	08:00	00:00			
Wed	08:00	00:00	State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur	08:00	00:00			
Fri	08:00	00:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	08:00	00:00	Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day 0800 to 0230 the morning following.		
Sun	08:00	00:00			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)</p>			<p>Please give a description of the type of entertainment you will be providing Entertainment similar to live/recorded music and performance of dance.</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)</p>	Indoors	<input checked="" type="checkbox"/>
Mon	08:00	00:00		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue	08:00	00:00	<p><u>Please give further details here</u> (please read guidance note 4)</p> <p>Entertainment similar to live/recorded music and performance of dance.</p>		
Wed	08:00	00:00			
Thur	08:00	00:00	<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)</p>		
Fri	08:00	00:00			
Sat	08:00	00:00	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>		
Sun	08:00	00:00	<p>Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day 0800 to 0230 the morning following</p>		

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	23:00	00:00	Please give further details here (please read guidance note 4) Hot food/drink served after 11pm.		
Tue	23:00	00:00			
Wed	23:00	00:00	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	23:00	00:00			
Fri	23:00	00:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sat	23:00	00:00	Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day 2300 to 0230 the morning following		
Sun	23:00	00:00			

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)					
Mon	08:00	00:00						
Tue	08:00	00:00						
Wed	08:00	00:00						
Thur	08:00	00:00				Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day 0800 to 0200 the morning following		
Fri	08:00	00:00						
Sat	08:00	00:00						
Sun	08:00	00:00						

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name - DPS Not Yet Appointed.	
Date of birth	
Address	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			<u>State any seasonal variations</u> (please read guidance note 5)
Day	Start	Finish	
Mon	07:00	00:00	<p><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 6)</p> <p>Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day 0700 to 0230 the morning following</p>
Tue	07:00	00:00	
Wed	07:00	00:00	
Thur	07:00	00:00	
Fri	07:00	00:00	
Sat	07:00	00:00	
Sun	07:00	00:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

Please see attached.

b) The prevention of crime and disorder

Please see attached.

c) Public safety

Please see attached.

d) The prevention of public nuisance

Please see attached.

e) The protection of children from harm

Please see attached.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. – **TO FOLLOW**
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [~~Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships~~] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).


IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)



Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Declaration	<ul style="list-style-type: none">• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
--------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Signature	 Ewen Macgregor for TLT Solicitors
Date	16 th December 2022
Capacity	Solicitor to Applicant

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14) Ewen Macgregor TLT Solicitors One Redcliff Street			
Post town	Bristol	Postcode	BS1 6TP
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) 			

Boxhall Metropolitan Arcade
Metropolitan Arcade,
Liverpool Street,
London,
EC2M 7PD

Proposed Hours of Operation and Draft Operating Schedule

Hours of operation

- On each day of the week 07:00 to 00:00

- Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day) 0700 to 0230

Hours for the provision of licensable activities

- Sale of Alcohol (on and off sales)
 - On each day of the week 08:00 to 23:30
 - Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day) 0800 to 0200 the morning following

- Regulated entertainment

To include films, live music, recorded music, performances of dance and anything of a similar description

- On each day of the week 08:00 to 00:00
 - Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day) 0800 to 0230 the morning following
-
- Late Night refreshment
 - On each day of the week 23:00 to 00:00
 - Sunday prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day) 23:00 to 02:30 the morning following

OPERATING SCHEDULE

Conditions

General

1. Locations of fire safety and other safety equipment subject to change in accordance with the requirements of the responsible authorities or following a risk assessment.
2. Any detail shown on the plan that is not required by the licensing plans regulations is Indicative only and subject to change at any time.

CCTV

3. CCTV shall be in use at the premises.
4. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points and the street environment, will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.
5. If the CCTV equipment (Including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable.

Door security and security arrangements

6. The provision of door security will be risk assessed. A copy of the risk assessment will be retained on the premises and made available to the police and responsible authorities.
7. Where door supervisors are employed, the following conditions will apply:

(a) Door supervisors who have been approved by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, shall be used to vet customers and maintain public order. The vetting process must include implementation of the premises' proof of age policy.

(b) The premises licence holder shall ensure that the following details for each door supervisor, are contemporaneously entered into a bound register kept for that purpose:

(i) Full name,

(ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),

(iii) The time they began their duty

(iv) The time they completed their duty.

(v) This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request.

8. The premises licence holder shall ensure that documented security arrangements are implemented at the premises to discourage the sale and consumption of controlled substances.
9. There must be at the premises a lockable 'Drugs Box' to which no member of staff, save the DPS shall have access. All controlled drugs (or items suspected to be or to contain controlled drugs) found at the premises must be placed in this box as soon as practicable. Whenever this box is emptied, all of its contents must be given to the City of London Police for appropriate disposal.
10. Security arrangements shall include having a member of staff regularly check toilet areas, the date and times of all checks to be recorded in a bound book kept for that purpose and to be produced upon request to an authorised officer of the Licensing Authority or a constable. Signage shall also be placed in the toilet areas advising patrons that checks are conducted regularly.

Incident Book

11. An "Incident/ accident report register" shall be maintained in a bound book or digital log, in which full details of all incidents and/ or accidents are recorded and subsequent remedial works, medical calls, security issues etc. for the duration of the licence.

Vulnerable persons

12. The premises licence holder shall ensure that suitable policies are implemented to ensure the safety of vulnerable persons, such as disabled persons, on the premises whilst the licensable activity is taking place.

Outside areas and noise

13. Clear notices displayed at all points where customers leave the building must instruct them to respect the needs of local residents and leave the premises and the area quietly.
14. Adequate first aid facilities shall be provided within the premises
15. A written dispersal policy agreed by City Of London Police Licensing shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in an orderly fashion.
16. Amplified music shall not be played at a level that will cause unreasonable disturbance to the occupants of any properties in the vicinity.
17. A Noise Management Plan shall identify how noise arising from all sources of noise including plant, pa systems etc. shall be effectively controlled so as to minimise the risk of public nuisance and how any complaints of noise will be dealt with.
18. The manager, licence holder or other competent person shall carry out observations in the vicinity of the property, on at least hourly intervals between 9pm and close of business where entertainment is being provided in order to establish whether there is a noise breakout from the premises.
19. If the observation reveals noise breakout at a level likely to cause disturbance to the occupants of properties in the vicinity then the volume of music shall be reduced to a level that does not cause disturbance.

20. A record of such observations shall be kept in a book for that purpose, such a book shall be completed immediately after the observation detailing the time, location and duration of the observation, the level of noise breakout and any action taken to reduce noise breakout. Such book to be made available at all times upon request to an authorised officer of the Licensing Authority or a constable.
21. The Licence holder shall make available a contact telephone number to nearby residents and the City of London Licensing Team to be used in the event of complaints arising.

Training

22. All staff to be trained in the prevention of underage sales to a level commensurate with their duties.
23. All such training to be updated as necessary, for instance when legislation changes, and should include training on how to deal with difficult customers.

Proof of age

24. An approved proof of age scheme shall be adopted, implemented and advertised within the premise such as "Challenge 25" whereby an accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age.

General

25. Substantial food will be available at all times that alcohol is being sold on the premises up to 30 minutes before the end of permitted hours, or the close of the premises if earlier
26. A personal licence holder or a nominated deputy shall be available at the premises at all times during the hours when the premises are open to the public.
27. There shall be no promoted events on the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time between 23:00 and 07:00 by a disc jockey or disc jockeys one or some of whom are not employees of the premises licence holder and the event is promoted to the general public.

28. All glasses in use at the premises shall be either toughened glass or polycarbonate material

From: [Ewen Macgregor](#)
To: [Breese, Robert](#); [REDACTED]
Cc: [Paul Uren](#)
Subject: Boxhall Metropolitan Arcade - New Premises Licence Application
Date: 06 January 2023 15:06:11

THIS IS AN EXTERNAL EMAIL

Robert

Happy New Year – I hope you were able to enjoy the break!

We have been in dialogue with the police about the above application

They have picked up on one small issue on the application

Standard hours for the sale of alcohol are stated as ending at 0000 (in line with the closing time

Please note that the hours for the sale of alcohol are (as stated on the public notice) as follows:

For the sale of Alcohol (on and off sales)

Every day from 08:00 to 23:30.

On Sundays prior to a Bank Holiday Monday and New Year's Eve going into New Year's Day
0800 to 0200 the morning following

I have copied in [REDACTED] as a matter of courtesy

With best wishes

Ewen Macgregor
Partner
For TLT LLP

[REDACTED]
www.tlt.com

The Home Office is currently undertaking two consultations that will have an impact on licensed premises

Updating guidance to local authorities so that it makes reference to [drinks spiking](#) – consultation ends on 13 January 2023

Relaxation of licensing hours for [His Majesty the King's Coronation](#) – consultation ends on 23 January 2023

TLT. For what comes next.

Keep up to date with our latest [insights and events](#)

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TLT accepts no responsibility if you transfer money to a bank account which is not ours.

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The information in this email is confidential and may be privileged. It is for use by the addressee only. If you are not the addressee or if this email is sent to you in error, please let us know by return and delete the email from your computer. You may not copy it, use its contents or disclose them to another person. No liability is accepted for viruses and it is your responsibility to scan any attachments. TLT LLP, and TLT NI LLP (a separate practice in Northern Ireland) operate under the TLT brand and are together

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From: [REDACTED]
To: [M&CP - Licensing](#)
Cc: [REDACTED]
Subject: Boxhall - The Arcade, Liverpool Street
Date: 13 January 2023 15:21:26
Attachments: [city-of-london-1316543-Boxhall - Metropolitan Arcade New Premises Licence.pdf](#)
[city-of-london-1316543-Boxhall - Metropolitan Arcade Plans.pdf](#)

Good afternoon,

The Pollution Team wish to make a representation to OBJECT to the attached new premises application, on the grounds that we are not satisfied that the information supplied is sufficient to prevent public nuisance due to noise breakout from the premises. In particular noise from the terrace impacting upon residential, commercial and church buildings, from music or patrons.

The noise report has not properly considered the impact on commercial, residential and church buildings. There is insufficient detail of the building structure to properly assess the noise attenuation. There is insufficient detail of the building structure to properly assess the noise attenuation. The noise survey is inadequate to assess the appropriateness of the noise levels specified as the likely impacts.

The Pollution Team wish to make a representation to OBJECT to the attached new premises application, on the grounds that this application will breach the public nuisance licensing objective.

Kind Regards
Siobhan



Siobhan Crossby | Environmental Health Officer – Pollution Team

Mobile: [REDACTED] | Switchboard: [REDACTED]

City of London | Environment Department | Guildhall | London | EC2V
7HH

[REDACTED] | www.cityoflondon.gov.uk

-
Juliemma McLoughlin
Executive Director Environment

For further details about how and why we process your personal data, please see our Privacy Notice, available at www.cityoflondon.gov.uk/privacy

NOTE: Saturdays working hours throughout the City are 09:00 to 14:00.

Register non-road mobile machinery (NRMM) via this link: nrmm.london

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From: [Paul Holmes](#)
To: [M&CP - Licensing](#)
Cc: [Licensing Office](#); [REDACTED]
Subject: POLICE REPRESENTATION - New Premises Application 13.01.23 - Boxhall, Metropolitan Arcade, Liverpool Street, London, EC2M 7PD
Date: 13 January 2023 16:10:42
Attachments: [image001.png](#)
[city-of-london-1316543-Boxhall - Metropolitan Arcade New Premises Licence.pdf](#)
[city-of-london-1316543-Boxhall - Metropolitan Arcade Plans.pdf](#)

On behalf of the City of London Police we would make a representation against the application as made and amended, this is based on licensing objective of the prevention of crime & disorder. In spite of lengthy negotiations over an extended period as well as pre-application discussions we have not received agreement on our request for the following condition relating to Promoted Events not being held at the venue

Promoted events will not be held at the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time by a disc jockey or disc jockeys one or some of whom are not employees of the licensee (premises licence holder) and the event is (independent of the licensee) promoted to the general public.

In addition we requested the following condition which we understand has been agreed but we did seek final confirmation which we believe was confirmed, however we do seek to ensure that this is included in the premises licence when issued.

- 1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.*



Paul Holmes
Licensing Officer
Partnership & Prevention - Licensing
P [REDACTED]
e [REDACTED]
w www.cityoflondon.police.uk † www.twitter.com/citypolice

From: M&CP - Licensing [REDACTED]

Sent: 16 December 2022 15:47

To: [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Cc: [REDACTED]

Subject: New Premises Application 13.01.23 - Boxhall, Metropolitan Arcade, Liverpool Street,

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Appendix 3

Boxhall, Metropolitan Arcade, Liverpool Street, EC2M 7PD

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND APPROPRIATE FOR THE PROMOTION OF THE LICENSING OBJECTIVES

1. The provision of door security will be risk assessed. A copy of the risk assessment will be retained on the premises and made available to the police and responsible authorities.
2. Where door supervisors are employed, the following conditions will apply:
 - (a) Door supervisors who have been approved by the Security Industry Authority or any accreditation scheme recognised by the Licensing Authority, shall be used to vet customers and maintain public order. The vetting process must include implementation of the premises' proof of age policy.
 - (b) The premises licence holder shall ensure that the following details for each door supervisor, are contemporaneously entered into a bound register kept for that purpose:
 - (i) Full name,
 - (ii) SIA Certificate number and or badge number, or registration number of any accreditation scheme recognised by the Licensing Authority (including expiry date of that registration or accreditation),
 - (iii) The time they began their duty
 - (iv) The time they completed their duty.
 - (v) This register is to be kept at the premises at all times and shall be so maintained as to enable an authorised officer of the Licensing Authority or a constable to establish the particulars of all door stewards engaged at the premises during the period of not less than 31 days prior to the request and shall be open to inspection by authorised officers of the Licensing Authority or a constable upon request. **(similar to MC04 – MC07)**
3. There must be at the premises a lockable 'Drugs Box' to which no member of staff, save the DPS shall have access. All controlled drugs (or items suspected to be or to contain controlled drugs) found at the premises must be placed in this box as soon as practicable. Whenever this box is emptied, all of its contents must be given to the City of London Police for appropriate disposal.
4. Security arrangements shall include having a member of staff regularly check toilet areas, the date and times of all checks to be recorded in a bound book kept for that purpose and to be produced upon request to an authorised officer of the Licensing Authority or a constable. Signage shall also be placed in the toilet areas advising patrons that checks are conducted regularly.
5. An "Incident/ accident report register" shall be maintained in a bound book or digital log, in which full details of all incidents and/ or accidents are recorded and subsequent remedial works, medical calls, security issues etc. for the duration of the licence. **(similar to MC03)**
6. Clear notices displayed at all points where customers leave the building must instruct them to respect the needs of local residents and leave the premises and the area quietly. **(similar to MC15)**
7. A written dispersal policy agreed by City Of London Police Licensing shall be in place and implemented at the premises to move customers from the premises and the immediate vicinity in an orderly fashion. **(similar to MC14)**
8. A Noise Management Plan shall identify how noise arising from all sources of noise including plant, pa systems etc. shall be effectively controlled so as to minimise the risk of public nuisance and how any complaints of noise will be dealt with.

9. The Licence holder shall make available a contact telephone number to nearby residents and the City of London Licensing Team to be used in the event of complaints arising. **(similar to MC18)**
10. An approved proof of age scheme shall be adopted, implemented and advertised within the premise such as “Challenge 25” whereby an accepted form of photographic identification shall be requested before any alcohol is sold to any person who appears to be under 25 years of age. **(similar to MC20)**
11. Substantial food will be available at all times that alcohol is being sold on the premises up to 30 minutes before the end of permitted hours, or the close of the premises if earlier.
12. A personal licence holder or a nominated deputy shall be available at the premises at all times during the hours when the premises are open to the public.
13. All glasses in use at the premises shall be either toughened glass or polycarbonate material. **(similar to MC10)**

CONDITIONS AGREED WITH RESPONSIBLE AUTHORITIES

AGREED WITH CITY OF LONDON POLICE

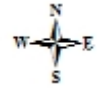
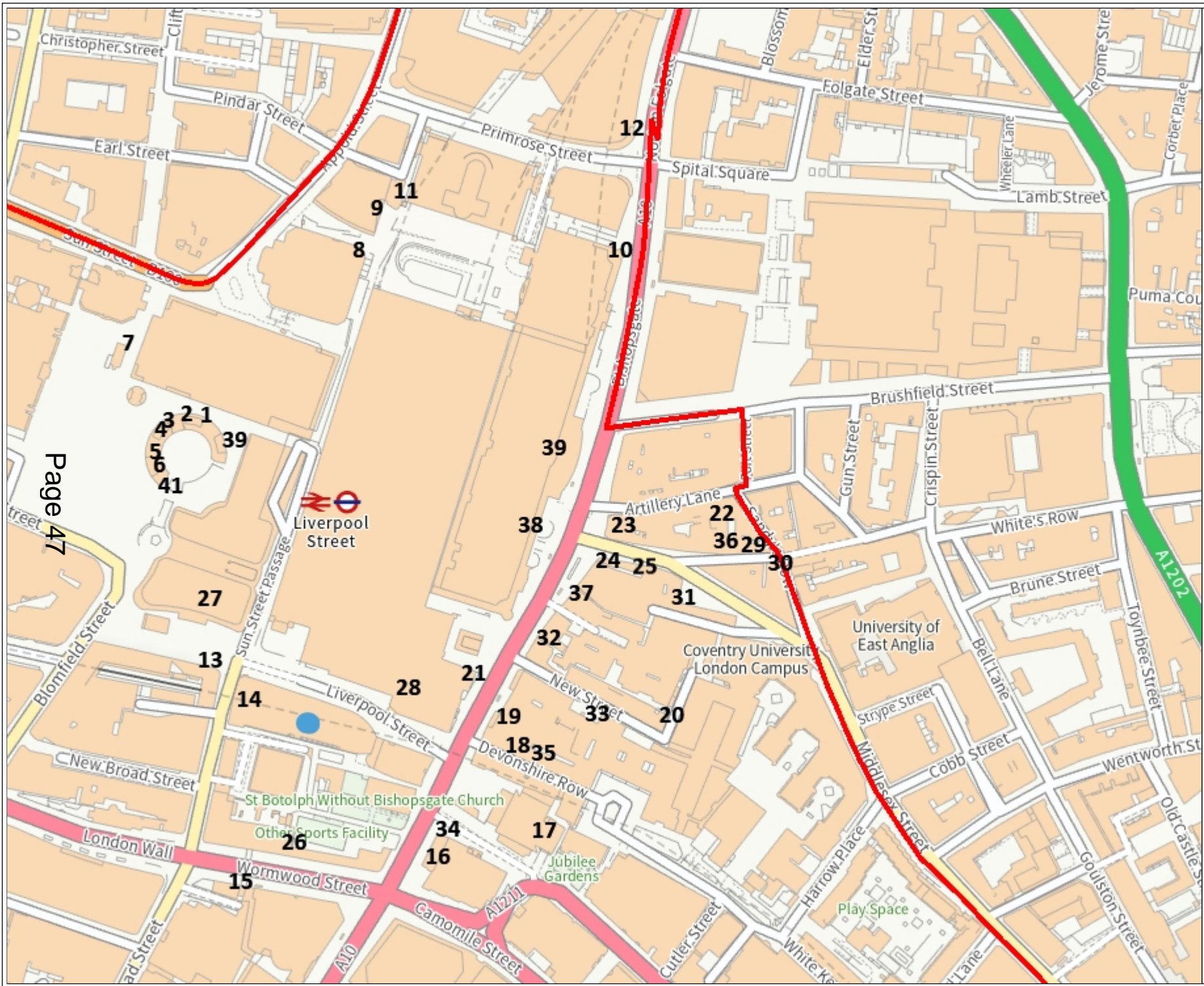
1. The premises shall install and maintain a comprehensive digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points will be covered enabling facial identification of every person entering in any light condition. The CCTV cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of 31 days with date and time stamping. A staff member who is conversant with the operation of the CCTV system shall be present on the premises at all times when they are open to the public. This staff member shall be able to show the police or the Licensing Authority recordings of the preceding two days immediately when requested.

AGREED WITH CITY OF LONDON ENVIRONMENTAL HEALTH POLLUTION

1. Windows and the roof on the roof terrace shall be kept closed after 22:00.
2. All (digital) music and sound on the terrace shall be controlled through a DSP (digital sound processing) device with limiter, the limits shall be set and maintained at a level agreed with Environmental Health.

CONDITIONS PROPOSED BY CITY OF LONDON POLICE AND ENVIRONMENTAL HEALTH BUT NOT AGREED WITH APPLICANT

1. Promoted events will not be held at the premises. A promoted event is an event involving music and dancing where the musical entertainment is provided at any time by a disc jockey or disc jockeys one or some of whom are not employees of the licensee (premises licence holder) and the event is (independent of the licensee) promoted to the general public
2. No amplified, recorded, or acoustic music on the roof terrace shall be played after 21:00 on one day until 08:00 the next day.



Boxhall Metropolitan Arcade
Liverpool Street
EC2M 7PD

 City of London Boundary

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Date Created
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Page 47

Appendix 4i)

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Boxhall, Metropolitan Arcade, Liverpool Street, EC2M 7PD

Green: Terminal alcohol sales hour

Red: Terminal Late Night Refreshment hour

1. The Botanist, 35 Broadgate Circle EC2M 2QS 02:00 02:00
2. Comptoir Libanais, 34 Broadgate Circle, EC2M 2QS 01:00 01:00
3. Yauatcha, 32 Broadgate Circle EC2M 2QS 01:00 01:00
4. Franco Manca, 32 Broadgate Circle, London, EC2M 2QS 00:00 01:00
5. Mrs Fogg's, 37 Broadgate Circle, London, EC2M 2QS 01:00 01:00
6. Island Poke, 42 Broadgate Circle EC2M 2QS 00:00 01:00
7. Gaucho Grill, 5 Finsbury Avenue, London, EC2M 2PJ 02:30 02:30
8. The White Horse, 2 Exchange Place, London, EC2A 2EH 02:00 03:00
9. Back to Mine, 10 Exchange Square, EC2A 2BR 01:00 01:00
10. All Bar One, 14 Bishopsgate Arcade, London, EC2M 3YD 00:00 03:00
11. Piccolino, 11 Exchange Square, London, EC2A 2BR 00:00 00:30
12. Tank & Paddle, 201 Bishopsgate, London, EC2M 3AB 01:00 01:00
13. The Railway Tavern 15 Liverpool Street, EC2M 7NX 01:00 01:00
14. Lord Aberconway Public House, 73 Old Broad Street, EC2M 1QT 00:00 01:00
15. Be at One Liverpool Street 45 Old Broad Street EC2N 1HT 03:00 03:00
16. The Drift, 110 Bishopsgate, London, EC2N 4AY 03:00 02:30
17. Pan Pacific Hotel & Plaza, 80 Houndsditch, EC3A 7AB 03:00 03:00
18. The Bull Public House, 4-5 Devonshire Row, EC2M 4RH 00:00 00:00
19. Dirty Martini, 158 Bishopsgate, EC2M 4LX 02:30 03:00
20. The Magpie Public House, 12 New Street, London, EC2M 4TP 00:00 01:00
21. Hamilton Hall Liverpool street EC2M 7PY 00:30 00:30
22. Williams Ale and Cider House, 22-24 Artillery Lane, E1 7LS 00:00
23. Woodins Shades Public House, 212 Bishopsgate, EC2M 4PT 01:00 01:00
24. Dirty Dicks Public House, 202 Bishopsgate, EC2M 4NR 03:00 03:00
25. London Cocktail Club, 206-210 Bishopsgate, London, EC2M 4NR 02:00 02:00
26. The Kings Arms Public House, 27 Wormwood Street, London, EC2M 1RP 00:00 03:00
27. Restaurant 09, 100 Liverpool Street EC2M 2RH 03:00 03:00
28. Andaz Hotel, 40 Liverpool Street, London, EC2M 7QN 02:00 05:00
29. Simmons Bar, 20 Widegate Street, London 01:00
30. Kings Stores Public House, 14 Widegate Street, London, E1 7HP 00:00 00:00
31. Astronomer, 125-129 Middlesex Street, London, E1 7JF 02:00 02:00
32. Polo Bar, 176 Bishopsgate, London, EC2M 4NQ 00:00 05:00
33. Old Bengal Warehouse, 16A, B & C New Street EC2M 4TR 02:00 02:00
34. Sushi Samba, 110 Bishopsgate, London, EC2N 4AY 00:00 05:00
35. Humble Grape, 8 Devonshire Row, London, EC2M 4RH 00:00 00:00
36. Dilchad (Out of Office Bar), 24 Widegate Street, London, E1 7HP 00:00 05:00
37. Five Guys, 186-190 Bishopsgate, London, EC2M 4NR 23:00
38. Eataly Unit 1, 135 Bishopsgate, London, EC2M 3TP 00:00 00:00
39. Jose Pizarro, 36 Broadgate Circle, London, EC2M 2QS 00:00 00:00
40. Nest, Unit C, 155 Bishopsgate EC2M 3YD 01:00 01:00
41. Grind, Unit T8/R7 Broadgate Circle EC2M 2QS 01:00 01:00

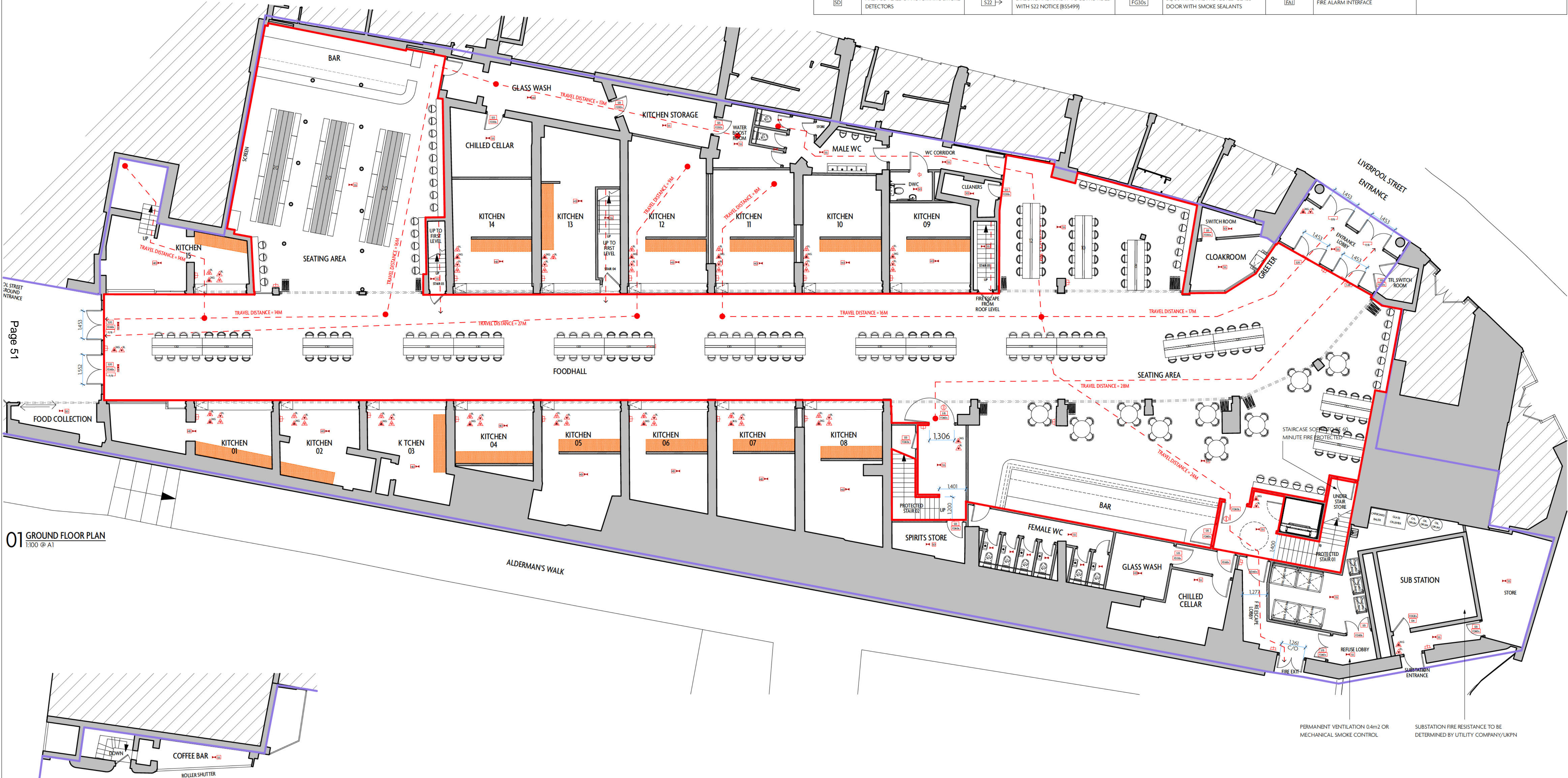
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LICENSING LEGEND:

	AREA WHERE LICENSABLE ACTIVITIES WILL TAKE PLACE. THE POSITION OF THE FIRE EQUIPMENT IS CORRECT AT THE DATE OF SUBMISSION BUT MAY CHANGE FROM TIME TO TIME WITH APPROVAL OF THE FIRE OFFICER. ANY SEATING SHOWN ON THE PLANS WHICH IS UNFIXED IS INDICATIVE AND MAY CHANGE FROM TIME TO TIME
	AREA OF EXTERNAL SEATING WHERE LICENSABLE ACTIVITIES WILL TAKE PLACE
	TRAVEL DISTANCE TO EMERGENCY PLACE OF REFUGE OR EXIT

FIRE & SAFETY

	FIRE ALARM CALL POINT / BREAK GLASS CALL PULL		AREA COVERED BY SMOKE DETECTOR WITH COMBINED ALARM SOUNDER		ILLUMINATED SIGN - FIRE EXIT OR GRAPHIC EQUIVALENT 75MM LETTERS (B55499)		PANIC BAR TO DOOR		DISABLED REFUGE CALL POINT
	WATER FIRE EXTINGUISHER - NO. INDICATES LITRE CAPACITY		AREA COVERED BY EMERGENCY LIGHTING (BS 5266)		ILLUMINATED SIGN - DIRECTIONAL FIRE EXIT OR GRAPHIC EQUIVALENT 75MM LETTERS (B55499)		ALARM SOUNDER		MAGNETIC DOOR HOLD OPEN LINKED TO FIRE ALARM (BS EN 1155) & SIGN: 'AUTOMATIC FIRE DOOR KEEP CLEAR (B55499) BOTH SIDES
	CARBON DIOXIDE EXTINGUISHER - NO. INDICATES KG CAPACITY		SIGN: 'FIRE DOOR KEEP SHUT' (B55499) BOTH SIDES		PIR MOTION DETECTOR CONNECTED TO FIRE ALARM		DISABLED VISIBLE ALARM BEACON		SIDE WALL SPRINKLER
	FOAM FIRE EXTINGUISHER - NO. INDICATES LITRE CAPACITY		SIGN: 'FIRE DOOR KEEP LOCKED' (B55499)		EMERGENCY EXIT SIGN		CEILING SPRINKLER		
	FIRE BLANKET CONTAINER		SIGN: 'FIRE ESCAPE KEEP CLEAR' (B55499)		DIRECTIONAL EMERGENCY EXIT SIGN		FIRE ALARM PANEL		
	AREA COVERED BY AUTOMATIC HEAT DETECTORS		SIGN: 'FIRE EXIT OR GRAPHIC EQUIVALENT. 75MM LETTERS (B55499)		30/60 MINS FIRE PROTECTED DOOR WITH SMOKE SEALANTS		FIRE ALARM REPEAT PANEL		
	AREA COVERED BY AUTOMATIC SMOKE DETECTORS		DIRECTIONAL ARROW TO BE PROVIDED WITH S22 NOTICE (B55499)		30/60 MINS FIRE PROTECTED GLASS DOOR WITH SMOKE SEALANTS		FIRE ALARM INTERFACE		



Page 51

01 GROUND FLOOR PLAN
1:100 @ A1

02 GROUND FLOOR PLAN
1:100 @ A1



NOTES

REV	DATE	REASON

REV DATE REASON

REV	DATE	REASON

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TITLE Ground Floor Licensing Plan

SCALE @ A1 DRAWING NO. **03(60)-FO**

DATE REV

PERMANENT VENTILATION 0.4m² OR MECHANICAL SMOKE CONTROL

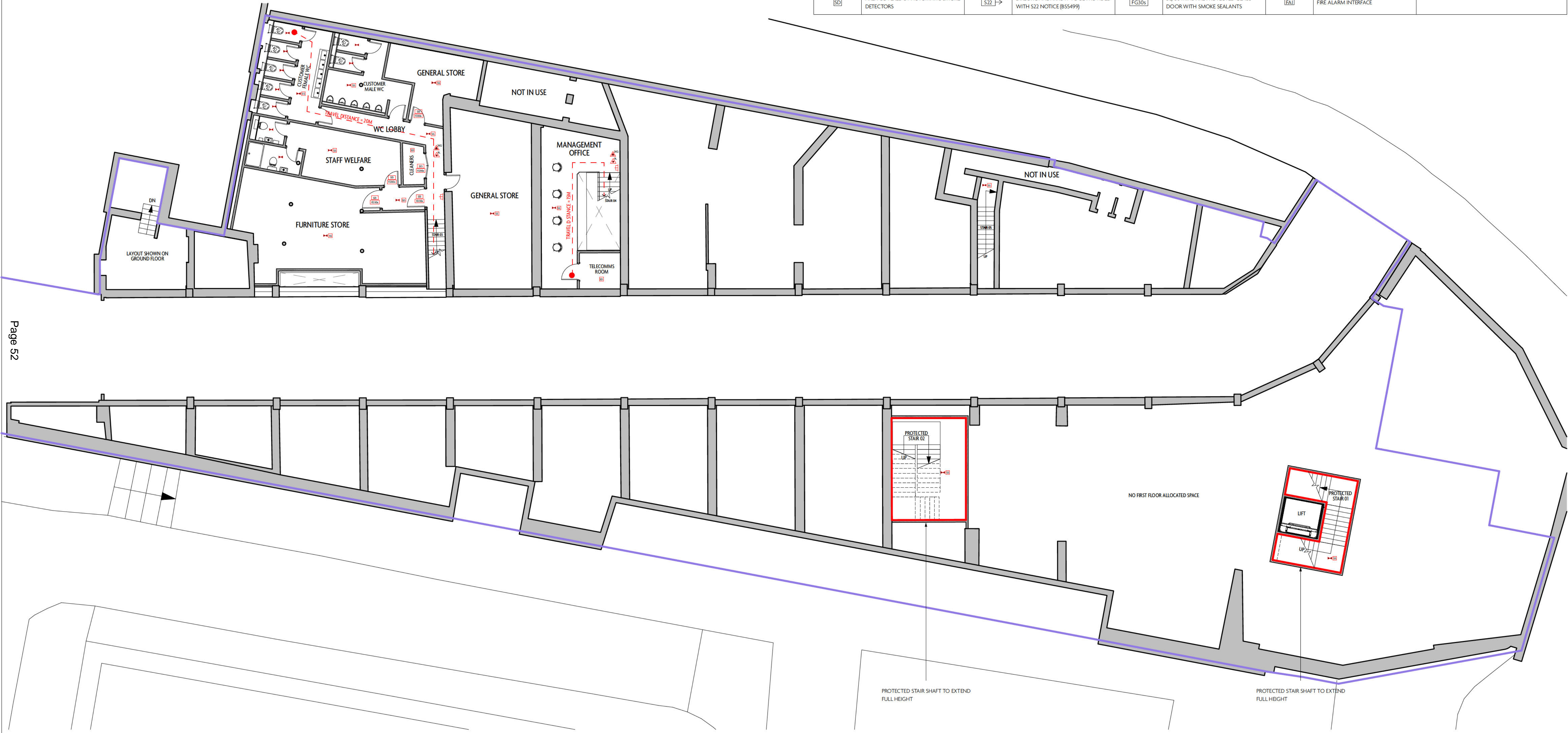
SUBSTATION FIRE RESISTANCE TO BE DETERMINED BY UTILITY COMPANY/UKPN

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Appendix 5

LICENSING LEGEND:	
	AREA WHERE LICENSABLE ACTIVITIES WILL TAKE PLACE. THE POSITION OF THE FIRE EQUIPMENT IS CORRECT AT THE DATE OF SUBMISSION BUT MAY CHANGE FROM TIME TO TIME WITH APPROVAL OF THE FIRE OFFICER. ANY SEATING SHOWN ON THE PLANS WHICH IS UNFIXED IS INDICATIVE AND MAY CHANGE FROM TIME TO TIME
	AREA OF EXTERNAL SEATING WHERE LICENSABLE ACTIVITIES WILL TAKE PLACE
	TRAVEL DISTANCE TO EMERGENCY PLACE OF REFUGE OR EXIT

FIRE & SAFETY									
	FIRE ALARM CALL POINT / BREAK GLASS CALL PULL		AREA COVERED BY SMOKE DETECTOR WITH COMBINED ALARM SOUNDER		ILLUMINATED SIGN - FIRE EXIT OR GRAPHIC EQUIVALENT 75MM LETTERS (B55499)		PANIC BAR TO DOOR		DISABLED REFUGE CALL POINT
	WATER FIRE EXTINGUISHER - NO. INDICATES LITRE CAPACITY		AREA COVERED BY EMERGENCY LIGHTING (BS 5266)		ILLUMINATED SIGN - DIRECTIONAL FIRE EXIT OR GRAPHIC EQUIVALENT 75MM LETTERS (B55499)		ALARM SOUNDER		MAGNETIC DOOR HOLD OPEN LINKED TO FIRE ALARM, (BS EN 1155) & SIGN: 'AUTOMATIC FIRE DOOR KEEP CLEAR (B55499) BOTH SIDES
	CARBON DIOXIDE EXTINGUISHER - NO. INDICATES KG CAPACITY		SIGN: 'FIRE DOOR KEEP SHUT' (B55499) BOTH SIDES		PIR MOTION DETECTOR CONNECTED TO FIRE ALARM		DISABLED VISIBLE ALARM BEACON		SIDE WALL SPRINKLER
	FOAM FIRE EXTINGUISHER - NO. INDICATES LITRE CAPACITY		SIGN: 'FIRE DOOR KEEP LOCKED' (B55499)		EMERGENCY EXIT SIGN		CEILING SPRINKLER		
	FIRE BLANKET CONTAINER		SIGN: 'FIRE ESCAPE KEEP CLEAR' (B55499)		DIRECTIONAL EMERGENCY EXIT SIGN		FIRE ALARM PANEL		
	AREA COVERED BY AUTOMATIC HEAT DETECTORS		SIGN: 'FIRE EXIT OR GRAPHIC EQUIVALENT. 75MM LETTERS (B55499)		30/60 MINS FIRE PROTECTED DOOR WITH SMOKE SEALANTS		FIRE ALARM REPEAT PANEL		
	AREA COVERED BY AUTOMATIC SMOKE DETECTORS		DIRECTIONAL ARROW TO BE PROVIDED WITH S22 NOTICE (B55499)		30/60 MINS FIRE PROTECTED GLASS DOOR WITH SMOKE SEALANTS		FIRE ALARM INTERFACE		



Page 52

01 FIRST FLOOR PLAN
1:100 @ A1

NOTES

REV	DATE	REASON	REV	DATE	REASON

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PROJECT Metropolitan Arcade, EC2M 7PN PROJECT NO. **3783**
 TITLE First Floor Licensing Plan
 SCALE @ A1 DRAWING NO. **03(60)-F1**
 DATE REV

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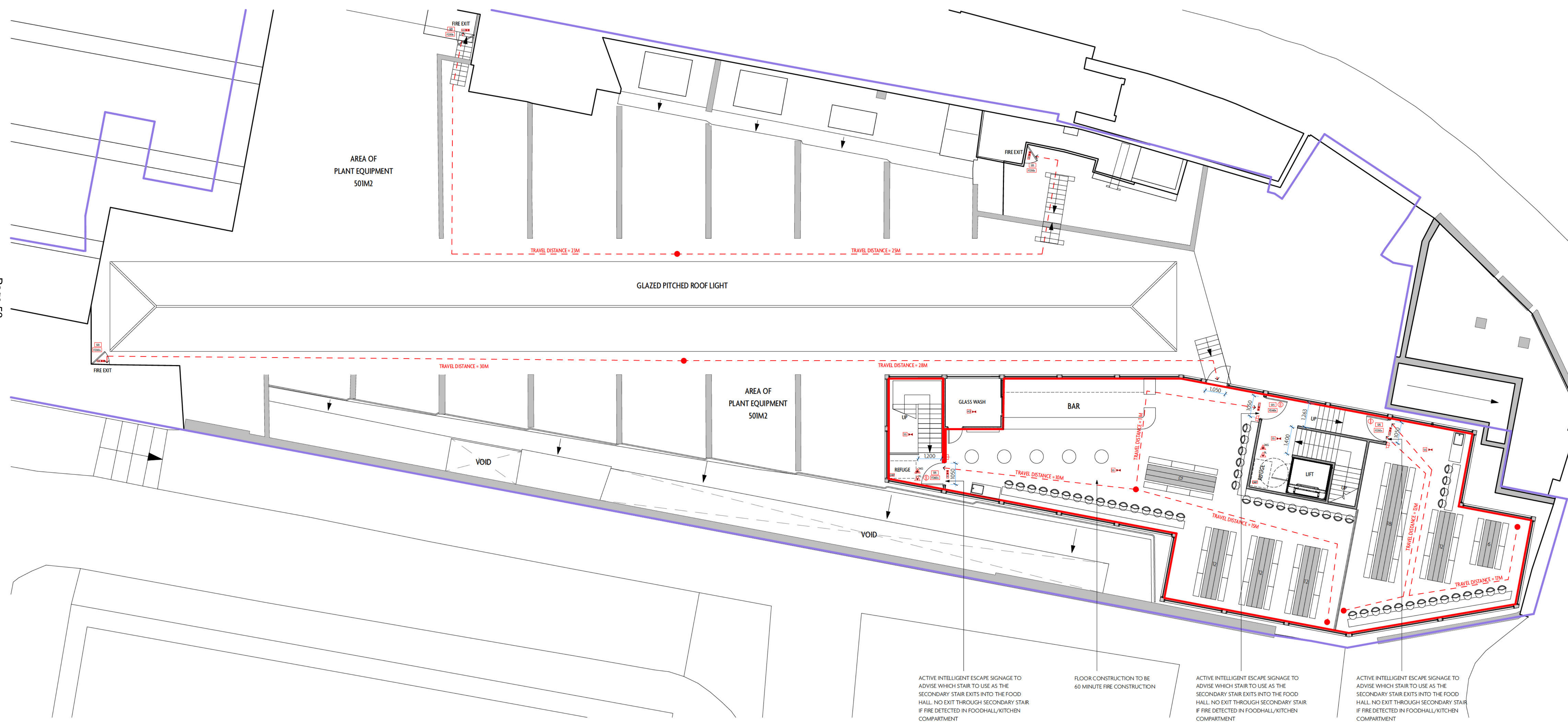
LICENSING LEGEND:

	AREA WHERE LICENSABLE ACTIVITIES WILL TAKE PLACE. THE POSITION OF THE FIRE EQUIPMENT IS CORRECT AT THE DATE OF SUBMISSION BUT MAY CHANGE FROM TIME TO TIME WITH APPROVAL OF THE FIRE OFFICER. ANY SEATING SHOWN ON THE PLANS WHICH IS UNFIXED IS INDICATIVE AND MAY CHANGE FROM TIME TO TIME
	AREA OF EXTERNAL SEATING WHERE LICENSABLE ACTIVITIES WILL TAKE PLACE
	TRAVEL DISTANCE TO EMERGENCY PLACE OF REFUGE OR EXIT

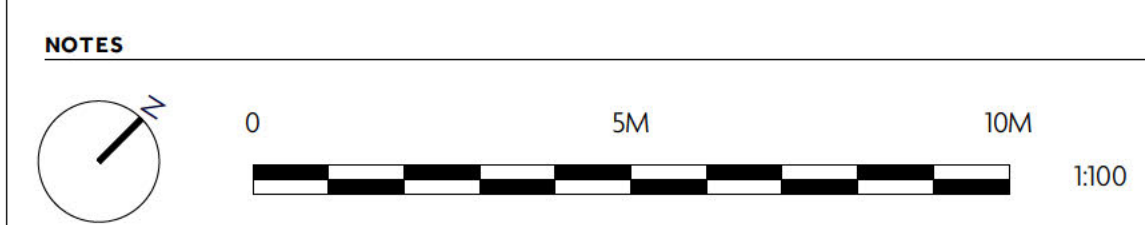
FIRE & SAFETY

	FIRE ALARM CALL POINT / BREAK GLASS CALL PULL	[SS]	AREA COVERED BY SMOKE DETECTOR WITH COMBINED ALARM SOUNDER		ILLUMINATED SIGN - FIRE EXIT OR GRAPHIC EQUIVALENT 75MM LETTERS (B55499)		PANIC BAR TO DOOR		DISABLED REFUGE CALL POINT
	WATER FIRE EXTINGUISHER - NO. INDICATES LITRE CAPACITY	[S26]	AREA COVERED BY EMERGENCY LIGHTING (BS 5266)		ILLUMINATED SIGN - DIRECTIONAL FIRE EXIT OR GRAPHIC EQUIVALENT 75MM LETTERS (B55499)		ALARM SOUNDER		MAGNETIC DOOR HOLD OPEN LINKED TO FIRE ALARM, (BS EN 1155) & SIGN: 'AUTOMATIC FIRE DOOR KEEP CLEAR' (B55499) BOTH SIDES
	CARBON DIOXIDE EXTINGUISHER - NO. INDICATES KG CAPACITY	[S13]	SIGN: 'FIRE DOOR KEEP SHUT' (B55499) BOTH SIDES		PIR MOTION DETECTOR CONNECTED TO FIRE ALARM		DISABLED VISIBLE ALARM BEACON		SIDE WALL SPRINKLER
	FOAM FIRE EXTINGUISHER - NO. INDICATES LITRE CAPACITY	[S14]	SIGN: 'FIRE DOOR KEEP LOCKED' (B55499)		EMERGENCY EXIT SIGN		CEILING SPRINKLER		
	FIRE BLANKET CONTAINER	[S20]	SIGN: 'FIRE ESCAPE KEEP CLEAR' (B55499)		DIRECTIONAL EMERGENCY EXIT SIGN		FIRE ALARM PANEL		
	AREA COVERED BY AUTOMATIC HEAT DETECTORS	[S22]	SIGN: 'FIRE EXIT OR GRAPHIC EQUIVALENT, 75MM LETTERS (B55499)		30/60 MINS FIRE PROTECTED DOOR WITH SMOKE SEALANTS		FIRE ALARM REPEAT PANEL		
	AREA COVERED BY AUTOMATIC SMOKE DETECTORS	[S22]	DIRECTIONAL ARROW TO BE PROVIDED WITH S22 NOTICE (B55499)		30/60 MINS FIRE PROTECTED GLASS DOOR WITH SMOKE SEALANTS		FIRE ALARM INTERFACE		

Page 53



01 ROOF FLOOR PLAN
1:100 @ A1



REV	DATE	REASON	REV	DATE	REASON

Macaulay Sinclair

PROJECT Metropolitan Arcade, EC2M 7PN **PROJECT NO.** 3783
TITLE Roof Floor Fire Strategy Plan
SCALE @ A1 **DRAWING NO.** 03(60)-R1
DATE **REV**

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